

**ROUTE SHEET**  
**PERMANENT COURSE CHANGE/APPROVAL**

(Attach course change request form)

Prefix & Number BA 606 Course Title Individual Studies

Abbreviation for Schedule (20 characters): INDIVIDUAL STUDIES

Nature of course request (Mark all that apply)

- |  |  |   |
|--|--|---|
| <input checked="" type="checkbox"/> Add a course   | <input type="checkbox"/> Prerequisite change         | <input type="checkbox"/> LACC course                |
| <input type="checkbox"/> Delete a course           | <input type="checkbox"/> Number/Prefix change        | <input type="checkbox"/> Undergraduate course       |
| <input type="checkbox"/> Title change              | <input type="checkbox"/> Description change          | <input checked="" type="checkbox"/> Graduate course |
| <input type="checkbox"/> Writing Intensive (WI)    | <input type="checkbox"/> Multicultural Diversity (D) | <input type="checkbox"/> 400/500 course             |
| <input type="checkbox"/> Quantitative Literacy (Q) | <input type="checkbox"/> Honors course (H)           | <input type="checkbox"/> Other: _____               |

- 1) Faculty Sponsor Signature Justin D. Frankenberg Date May 1, 2014
- 2) Dept./Program Coordinator Sgt. M... Date 5/8/14
- 3) Division Chair Bala - K... Date May 1, 2014
- Curriculum Chair Justin D. Frankenberg Date 5/1/2014

- 4) Faculty Senate Committees: The Curriculum Committee reviews all course proposals except for honors and graduate courses, which are reviewed instead by the Honors Committee or Graduate Committee. All 400/500 "split" courses must be approved by both the Curriculum and Graduate Committees. All curriculum committee decisions are forwarded to the Senate Executive Committee.

a) Curriculum Committee Chair \_\_\_\_\_ Date \_\_\_\_\_

\_\_\_ N/A \_\_\_ Approved \_\_\_ NOT Approved

b) Graduate Committee Chair \_\_\_\_\_ Date \_\_\_\_\_

\_\_\_ N/A \_\_\_ Approved \_\_\_ NOT Approved

c) Honors Committee Chair \_\_\_\_\_ Date \_\_\_\_\_

\_\_\_ N/A \_\_\_ Approved \_\_\_ NOT Approved

- 5) Faculty Senate President \_\_\_\_\_ Date \_\_\_\_\_

\_\_\_ Approved by the Senate Executive Committee

\_\_\_ Approved by the Senate \_\_\_ NOT Approved (Return to sponsor)

- 6) Appropriate Dean \_\_\_\_\_ Date \_\_\_\_\_

\_\_\_ Approved \_\_\_ NOT Approved (Return to Faculty Senate President)

- 7) Provost/VPAA \_\_\_\_\_ Date \_\_\_\_\_

\_\_\_ Approved \_\_\_ NOT Approved (Return to Faculty Senate President)

**REQUEST FORM  
PERMANENT COURSE APPROVAL**

Initiated by (print): Kristina D. Frankenbeger

Date: May 1, 2014

**ADDING A COURSE**

Prefix/Number	Descriptive Title	Cr. Hours
BA 606	Special Individual Studies	1-8

**Catalog Description:**

Terms and hours to be arranged. A specialized or individualized course of graduate study to be arranged in consultation with a Business or Economics instructor. Eligible for the RP grade option.

**Course Goals and Objectives:**

Goals and Objectives are dependent on the special arrangement between the student and instructor.

**Justification for adding the course (e.g. alignment with other institutions, program revision, etc.):**

The division of Business & Economics faculty feel that at least one option for independent study should be available at the graduate level. The course will not show up as a standard Business elective on the degree program, but will be in the catalog and will count toward Business electives. The course is reserved for special cases wherein a faculty member sees exceptional potential in a student and agrees to work with that student one-on-one on a challenging, graduate level project.

**Briefly describe other WOU faculty/programs consulted (attach additional sheet(s) if necessary)**

Computer Science (CS), co-sponsor of the M&IS degree, has been consulted. Business & Economics (BA) and CS departments jointly agreed to the change.

**Faculty and Facilities Needed:**

Existing faculty will teach on an as-need basis.

Attach brief course outline.